

CITY OF IRONWOOD

213 S. Marquette Street
Ironwood, Michigan 49938



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AGENDA
REGULAR IRONWOOD CITY COMMISSION MEETING
MONDAY, JUNE 27, 2011
Regular Meeting - 5:30 P.M.
LOCATION: COMMISSION CHAMBER MEMORIAL BUILDING

5:30 P.M.

- A. Regular Meeting Called to Order.
Opening Prayer.
Pledge of Allegiance.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda.*

All items with an asterisk () are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

- *1) Approval of Minutes – June 13th Regular City Commission Meeting.
- *2) Review and Place on File.
 - a) Gogebic-Ontonagon Community Action Agency Meeting Minutes of May 19th.
- D. Receive and Place on File from the Finance Director.
 - 1. Statement of Revenue & Expenditures.
 - 2. Monthly Cash Reports.
- E. Approval of the Agenda.
- F. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

OLD BUSINESS

- G. Consider adopting Ordinance No. 486, Book 4, an ordinance to amend Chapter 34 Zoning, Chapter 34-494, Nonconforming uses to address nonconforming uses, lots and structures.
- H. Consider Resolution #11-060 amending General Appropriations Act for Fiscal Year 2010-2011.
- I. Discuss and Consider approving Resolution #011-061 making final payment to Oberstar, Inc. for Aurora Utility Project.
- J. Discuss and Consider authorizing advertisement to purchase a new police vehicle.
- K. Consider Resolution #011-062 approving amended contract with MDOT for the construction of a new salt storage building and authorizing appropriate staff to sign contract.

MDOT CONTRACT AVAILABLE IN CITY CLERK'S OFFICE

NEW BUSINESS

- L. Discuss and consider authorizing advertisement for bids for Manhole Relining.
- M. Discuss and consider authorizing advertisement for bids for Street Sand.
- N. Discuss and Consider waiving Vendor License Fee for Festival Ironwood.
- O. Discuss and Consider appointing Makela, Joki, Pollack & Ahonen, P.L.L.C. as the auditor for the City of Ironwood for a Three (3) year contract in the amount of \$25,000 for 2011, \$25,600 for 2012 and \$26,200 for 2013, and authorize appropriate staff to sign the formal agreement.
- P. Consider declaring as surplus property Public Safety Office Equipment (Desk, etc.) and authorize advertisement for bid.
- Q. Manager's Report.
- R. Other Matters (Five Minute Limit).
- S. Citizens wishing to address the Commission on Items not on the Agenda (Five Minute Limit).

- T. Consider Closed Session to discuss contract negotiations Ironwood Professionals Police Association Unions along with other matters exempt from disclosure under State Law.
- U. Return to Open Session.
- V. Consider action on Ironwood Professionals Police Association Union Bargaining Agreement.
- W. Adjournment.

Proceedings of the Ironwood City Commission

A Regular Meeting of the Ironwood City Commission was held on Monday, June 13, 2011, at 5:30 P.M., along with a Public Hearing at 5:00 P.M., 5:15 P.M., and 5:20 P.M. in the Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

1. Mayor Burchell called the Public Hearings to Order at 5:00 P.M.
2. Recording of the Roll.

PRESENT: Commissioner Corcoran, Lamb, Semo, and Mayor Burchell.

ABSENT: Commissioner Lucius.

3. Mayor Burchell opened Public Hearing at 5:01 P.M.
4. Public Hearing: To hear comment relative to Fiscal Year 2011-2012 Proposed Budget. Schedule of Rates for the City Services and the Property Tax Millage Rate levied to support Proposed Budget.

City Manager Erickson presented the City Commission with a power point presentation on the 2011-2012 Budget. He explained the shortfalls from the State of Michigan and how the City of Ironwood had made changes to staffing, employee concessions, and restructuring the way they do business. Further discussion of this matter took place.

5. Mayor Burchell closed the Public Hearing at 5:20 P.M.

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1. Mayor Burchell opened the Public Hearing at 5:21 P.M.
 2. Public Hearing: To hear comment relative to incorporating parcel 52-23-276-010 into the boundaries of the Ironwood Industrial Park and establishing an Industrial Park District. The parcel, located West of Hobby Wheel Storage and east of Lakes Gas on Ayer Street, is zoned Industrial and is owned by the City of Ironwood.

City Manager Erickson addressed the City Commission stating this parcel is located adjacent to the Industrial Park where two homes were demolished last year under the demolition project. This parcel has been reviewed by the Ironwood Industrial Development Corporation (IIDC) and recommended that the City Commission to include this parcel in the Industrial Park, making it eligible for any state programs.

Community Director Merritt Bussiere clarified that this parcel would be included in the boundaries of the Industrial Park and established as an Industrial Development District. He further noted this would allow the incentives that come with establishing a new Industrial Development District. Further comments were received.

Greg Pisani, of 401 W. Midland stated he supports incorporating this parcel into the Industrial Park.

Planning Commission Chairman John Wyssling stated he felt the new district gives a freshness to our Industrial Park.

3. Mayor Burchell closed the Public Hearing at 5:25 P.M.

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1. Mayor Burchell opened the Public Hearing at 5:26 P.M.
 2. Public Hearing: To hear comment on Ordinance No. 486, Book 4, an ordinance to amend chapter 34 zoning, Chapter 34-494, Nonconforming uses to address nonconforming uses, lots and structures.

Community Development Director Merritt Bussiere explained to the City Commission the need to amend Chapter 34 zoning, Chapter 34-494 by adding Article XVI: Nonconforming uses, lots and structures. He further stated the intent is to respect the property owner's use of their land while helping areas of the City transition to new types of development.

Planning Commission Chairman John Wyssling noted there were several zoning and area changes over the years that took place and this amendment will help to clarify those changes for the future.

Don Maki, of 132 Smith Street expressed his concerns regarding the amendments to the ordinance.

Further discussion of this matter took place.

3. Mayor Burchell closed the Public Hearing at 5:40 P.M.

A. Mayor Burchell called the Regular Meeting to Order at 5:40 P.M.

B. Recording of the Roll.

PRESENT: Commissioner Corcoran, Lamb, Semo, and Mayor Burchell.

ABSENT: Commissioner Lucius (excused).

Motion was made by Semo, seconded by Lamb and carried to accept the excused absence of Commissioner Lucius.

C. Approval of the Consent Agenda.*

*1) Approval of Minutes – May 23rd Regular City Commission Meeting.

*2) Review and Place on File.

- a) Ironwood Planning Commission Meeting Minutes of May 4, 2011.
- b) Downtown Ironwood Development Authority Minutes of April 28th & May 26th.
- c) Ironwood Carnegie Library Meeting Minutes of April 26th.

Motion was made by Lamb, seconded by Semo to approve the consent agenda as presented. Unanimously passed by roll call vote.

D. Approval of the Agenda.

Motion was made by Lamb, seconded by Corcoran and carried to amend the agenda removing items T and U and add Item T1. Discuss and Consider the Ironwood Economic Development Corporation recommendation to the City Commission that the original 2003 Spec Building Loan Agreement be amended to allow for the conversion of the loan into a grant through the creation of 15 new jobs by Burton Industries over 24 months, incorporating any additional content as may be recommended by Michigan Economic Development Corporation Staff and the City Attorney, and allowing the City Attorney to prepare and process any necessary documentation to support this matter.

E. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

- F. AUDIENCE: Jason Alonen, Code Enforcement Officer.
(Code Enforcement Activity).

Blight Enforcement Officer Jason Alonen reviewed with the City Commission some of the proposed amendments to the blight ordinance. He further stated he had sent out 50 blight letters and 70 grass notices.

The consensus of the City Commission was to encourage the blight committee to work on making the changes to the blight ordinance to help improve compliance.

OLD BUSINESS

- G. Review and Consider Resolution #011-059 approving an Appropriations Act for Fiscal Year 2011-2012 including Budget establishment of the 2011-2012 Millage Rates for City Services and authorizing the collection of a 1% Tax Administration Fee and adopt 2011-2012 Fee Schedule.

Motion was made by Semo, seconded by Corcoran to adopt Resolution #011-059 approving an Appropriations Act for Fiscal Year 2011-2012 including Budget establishment of the 2011-2012 Milage Rates for City Services and authorizing the collection of a 1% Tax Administration Fee and adopt 2011-2012 Fee Schedule (Exhibit A). Unanimously passed by roll call vote.

- H. Consider approving Resolution #011- 057, a Resolution incorporating parcel 52-23-276-010 into the boundaries of the Ironwood Industrial Park and establishing an Industrial Park District. The parcel, located West of Hobby Wheel Storage and east of Lakes Gas on Ayer Street, is zoned Industrial and is owned by the City of Ironwood.

Motion was made by Corcoran, seconded by Lamb to adopt Resolution #011-057 a Resolution establishing parcel 52-23-276-010 as an Ironwood Industrial Development District No. 5 and incorporating said parcel into the Ironwood Industrial Park. Unanimously passed by roll call vote.

- I. Award bid to Gerald Brauer for surplus tires in the amount of \$100.

Motion was made by Lamb, seconded by Semo to award the bid to Gerald Brauer for surplus tires in the amount of \$100. Unanimously passed by roll call vote.

NEW BUSINESS

- J. Approve change order No. 4 adding the remainder of City of Ironwood Jessievile/Norrie Phase I Water and Sewer work into Wagner Construction's Phase II Contract in the amount of \$554,740.23.

Motion was made by Semo, seconded by Corcoran to approve change order No. 4 adding the remainder of City of Ironwood Jessievile/Norrie phase I Water and Sewer work into Wagner Construction's Phase II Contract in the amount of \$554,740.23. Unanimously passed by roll call vote.

- K. Consider approval of Rural Development Pay Package in the amount of \$13,852.90 for the City of Ironwood Aurora Utility Project – Phase I (Sewer Portion) and authorize Mayor to sign all applicable documents.

Motion was made by Semo, seconded by Lamb to approve the Rural Development Pay Package in the amount of \$13,852.90 for the City of Ironwood Aurora Utility Project – Phase I (Sewer Portion) and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.

- L. Consider approval of Rural Development Pay Package in the amount of \$351,276.88 for the Norrie/Jessievile Utility Project – Phase II (Water Portion) and authorize the Mayor to sign all applicable documents.

Motion was made by Semo, seconded by Corcoran to approve the Rural Development Package in the amount of \$351,276.88 for the Norrie/Jessieville Utility Project – Phase II (Water Portion) and authorize the Mayor to sign all applicable documents. Unanimously passed by roll call vote.

- M. Consider approval of Rural Development Pay Package in the amount of \$267,407.66 for the Norrie/Jessieville Utility Project – Phase II (Sewer Portion) and authorize Mayor to sign all applicable documents.

Motion was made by Semo, seconded by Lamb to approve the Rural Development Pay Package in the amount of \$267,407.66 for the Norrie/Jessieville Utility Project – Phase II (Sewer Portion) and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.

- N. Discuss and Consider City of Ironwood Structure Demolition Incentive Program.

Motion was made by Lamb, seconded by Semo to approve the City of Ironwood Structure Demolition Incentive Program. Unanimously passed by roll call vote.

- O. Discuss and Consider awarding a contract for Underwater Inspecting, Cleaning and Repairing of the Mt. Zion Reservoir to Liquid Engineering in the amount of \$6,515.

Motion was made by Semo, seconded by Corcoran to award a contract for Underwater Inspecting, Cleaning and Repairing of the Mt. Zion Reservoir to Liquid Engineering in the amount of \$6,515. Unanimously passed by roll call vote.

- P. Consider approval of purchase of Lots 1-4 and 9-15, Block 27, Village of Jessieville from Gordon Paul Hogg and Cheryline Marie Hogg for one dollar (\$1.00).

Motion was made by Lamb, seconded by Semo to approve the purchase of Lots 1-4 and 9-15, Block 27, Village of Jessieville from Gordon Paul Hogg and Cheryline Marie Hogg for one dollar (\$1.00). Unanimously passed by roll call vote.

- Q. Discuss and Consider accepting land and speculation Building (Lot 13 in the Ironwood East Industrial Park) from the IIDC and authorize City Attorney to prepare and process all necessary documentation regarding this transfer of property.

Motion was made by Semo, seconded by Corcoran to accept land and the speculation Building (Lot 13 in the Ironwood East Industrial Park) from the IIDC and authorize City Attorney to prepare and process all necessary documentation regarding this transfer of property. Unanimously passed by roll call vote.

- R. Discuss and Consider approving sale of Lot 14 in the Ironwood Industrial Park to Burton Industries in the amount of \$24,200.

Motion was made by Lamb, seconded by Corcoran to approve the sale of Lot 14 in the Ironwood Industrial Park to Burton Industries in the amount of \$24,200. Unanimously passed by roll call vote.

- S. Discuss and Consider approval of the Ironwood Economic Development Corporation's recommendation to amend the City's Revolving Loan Fund Reuse Plan.

Motion was made by Corcoran, seconded by Lamb and carried to approve the Ironwood Economic Development's recommendation to amend the City's Revolving Loan Fund Reuse Plan.

- T. Discuss and Consider approval of the Ironwood Economic Development Corporation's recommendation that the City Commission cancel the original 2003 Spec Building Loan Agreement, discharge the related mortgage if one has been filed, remove any other legal constraints to moving the Spec Building project moving forward, and authorize the City Attorney to prepare and process all necessary documentation regarding this transfer of property.
- U. Discuss and Consider approval of the Economic Development Corporation's recommendation to convert the original Spec Building loan to a grant through job creation and authorize the City Attorney to prepare and process all necessary documentation regarding this process.

Item T and U were removed.

- T1. Discuss and Consider the Ironwood Economic Development Corporation recommendation to the City Commission that the original 2003 Spec Building Loan Agreement be amended to allow for the conversion of that loan into a grant through the creation of 15 new jobs by Burton Industries over 24 months incorporating any additional content as may be recommended by Michigan Economic Development Corporation Staff and the City Attorney, and allowing the City Attorney to prepare and process any necessary documentation to support this matter.

Motion was made by Semo, seconded by Lamb to consider the Ironwood Economic Development Corporation's recommendation to the City Commission that the original 2003 Spec Building Loan Agreement be amended to allow for the conversion of that loan into a grant through the creation of 15 new jobs by Burton Industries over 24 months incorporating any additional content as may be recommended by Michigan Economic Development Corporation Staff and the City Attorney, and allowing the City Attorney to prepare and process any necessary documentation to support this matter. Unanimously passed by roll call vote.

V. Mayor's Appointments.

Mayor Burchell reappointed Thomas Williams and Matthew Weber to the Downtown Ironwood Development Authority (DIDA) for a four-year term (term expiring June 30, 2015). Mayor Burchell also appointed Jeanann Santini to the Library Board to fill an unexpired term of Janelle Edwards (term expiring December 31, 2011) upon the condition the terms be clarified.

Motion was made by Lamb, seconded by Semo and carried to approve the Mayor's re-appointment of Eric Lytwynink and Tom Kangas to the Park and Recreation Committee for a five-year term (term expiring January 31, 2016) and Jeanann Santini to the Library Board filling the unexpired term of Janelle Edwards (term expiring December 31, 2011) along with a request to clarify the Library Board terms of office.

W. Manager's Appointment.

City Manager Erickson appointed Clifford Koivisto to the Ironwood Housing Commission for a five-year (5) term (term expiring June 30, 2016).

Motion was made by Lamb, seconded by Semo and carried to reaffirm the City Manager's appointment of Clifford Koivisto to the Ironwood Housing Commission for a five-year term (term expiring June 30, 2016).

X. Young Professional Liaison Report, Tom Kinnunen.

Mayor Burchell noted Mr. Kinnunen was not present but the City Commission continues to work with him regarding the role of Young Professional Liaison.

Y. Manager's Report.

City Manager Scott Brickson verbally gave the manager's report noting the following items:

- *A special City Commission meeting is tentatively set for 9:30 a.m., Friday, June 17, 2011 to address any outstanding items relative to the City Spec Building/Burton Industries Project.
- *The Phase I and II Norrie/Jessieville water and sewer project are continuing to make progress.
- *Bids are scheduled to be opened on Wednesday, June 15, 2011 for the municipal parking lot reconstruction project.
- *Festival Ironwood is scheduled for Wednesday, July 13th through Saturday, July 16th.
- *The first annual Hope Animal Shelter's "hound Dog Hike" fundraiser is scheduled for this coming Saturday, June 18, 2011 starting at 10:00 a.m.

Z. Other Matters (Five Minute Limit).

Several Commissioners had questions for City Staff regarding Façade Grant, website, complaint software, and the fire grant. Further discussion of these matters took place.

AA. Citizens wishing to address the Commission on Items not on the Agenda (Five Minute Limit).

Bernie Finco, of 636 Southwest Street expressed his concerns regarding 4-wheeler traffic, parked cars, and garbage. His concerns were noted and city staff would be looking into the complaints.

BB. Consider Closed Session to discuss contract negotiations with AFSCME, Local 1538 and Ironwood Professionals Police Association Unions along with other matters exempt from disclosure under State Law.

City Attorney A. Dennis Cossi stated there would be no other matters exempt from disclosure under State Law.

Motion was made by Lamb, seconded by Semo to consider Closed Session at 6:40 P.M. to discuss contract negotiations with AFSCME, Local 1538 and Ironwood Professionals Police Association Union. Unanimously passed by roll call vote.

CC. Return to Open Session.

Motion was made by Lamb, seconded by Semo and carried to return to open session at 6:45 P.M.

DD. Consider action on AFSCME Collective Bargaining Agreement.

Motion was made by Corcoran, seconded by Lamb to enter into an agreement for a period of one (1) year between the City of Ironwood and Ironwood Employees' Local #1538 affiliated with Michigan Council #25 AFSCME, AFL-CIO accepting the health care changes and the prescription drug rider. Unanimously passed by roll call vote.

EE. Adjournment.

Motion was made by Lamb, seconded by Semo and carried to adjourn the meeting at 6:46 P.M.

Robert Burchell, Mayor

Karen M. Gullan, City Clerk

GOGEBIC-ONTONAGON COMMUNITY ACTION AGENCY

Governing Board Meeting
CAA Office Building
Bessemer, MI 49911
Thursday, May 19, 2011

PRESENT: Carl Nykanen, Leroy Kangas, Kay Wiita, John Labyak, John Allen, Bill Wing, Mary Calhoun, Helen Aho

ABSENT: Tom Gerovac, Gemma Lamb, Patti Witt, Rod Ritter, Al Gaiss

STAFF: Carolynne Carlson, Glen Chlebowski, Irene Sorelle, Jacalyn Delich, Jeff Betlewski, Kerri Duff, Velda Sclafani, Margaret Aimone

The Thursday, May 19, 2011 Governing Board Meeting was called to order by Chairman Carl Nykanen at 1:00 P.M. (CDT). Roll call was held and a quorum was present. The opening prayer was led by Mr. Labyak and the Pledge of Allegiance was recited.

APPROVAL OF DOCKET AND CONSENT AGENDA - The docket and consent agenda were included in the Board packet. A revised agenda was handed out at today's meeting.

No other changes or additions were heard and the following motion was made --

Moved: Mr. Kangas Second: Mr. Labyak	To approve the docket and revised consent agenda as presented. Motion carried unanimously.
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APPROVAL OF GOVERNING BOARD MINUTES DATED APRIL 21, 2011 - These minutes were included in the Board packet.

No discussion occurred and the following motion was made --

Moved: Mr. Labyak Second: Ms. Wiita	To approve the Governing Board Minutes dated April 21, 2011 as presented and place them on file. Motion carried unanimously.
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APPROVAL OF FINANCIAL REPORT FOR PERIOD ENDING 04/30/2011 - This report was included in the Board packet.

No discussion occurred and the following motion was made --

Moved: Mr. Kangas Second: Mr. Allen	To receive the Financial Report for period ending 04/30/2011 as presented and place it on file. Motion carried unanimously.
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BOARD MEMBER ATTENDANCE COMPLIANCE - All Board Members are currently in attendance compliance.

Executive Director Carolynne Carlson stated that we still have two vacancies in the Consumer Sector and said she will be placing an ad in the newspaper

APPRECIATION CERTIFICATES FOR BOARD MEMBERS - Mr. Nykanen presented Certificates of Appreciation to those Board members who were unable to attend our Volunteer Recognition Day. Ms. Carlson thanked Board members for their service and stated the Board is a very important part of the operations of the Agency.

RECOGNITION OF COMMUNITY ACTION DAY - THE WORLD OF COMMUNITY ACTION video was shown.

CORRESPONDENCE - Ms. Carlson was asked whether we have received a response yet from Congressman Dan Benishek. Ms. Carlson stated that we have not, but she said he may have responded indirectly. She said that David Bradley, who is the NCAF Director in Washington DC, sent her a list of those who voted no on the last Continuing Resolution and Congressman Benishek's name was not on the list.

COMMITTEE REPORT - FINANCE COMMITTEE MEETING OF 05/10/11 - MOTION TO RECEIVE AND PLACE ON FILE - A motion to receive and place on file was presented for the Finance Committee Meeting of 5/10/2011.

No discussion occurred and the following motion was made --

Moved: Mr. Kangas Second: Ms. Wiita	To receive the Finance Committee Meeting report of 5/10/2011 as presented and place it on file. Motion carried unanimously.
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FINANCE COMMITTEE MEETING OF 05/10/2011 - The consent agenda was presented. Board members had an opportunity to discuss the following recommendations --

- Recommend approval of payables dated April 11 and 22, 2011 and Federal Taxes dated, April 2, 9, 16 and 23, 2011 and Retirement Reports dated March 26, April 2, 9, and 16 - 2011 totaling \$311,803.28 as presented.

-- Recommend to authorize the Executive Director to sign and submit the Letter of Intent to UPCAP to apply for FY 2012 Senior Program funds as presented.

No discussion occurred and the following motion was made --

Moved: Mr. Kangas Second: Mr. Labyak	To approve both motions (1-2) on the consent agenda for the Finance Committee Meeting of 05/10/2011 as presented. Motion carried unanimously.
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SIGNATURE AUTHORIZATION REQUEST FOR UPCAP NEGOTIATED SERVICES AGREEMENT FOR FY 2011 - A Request for Action for signature authorization for the Executive Director to sign the revised UPCAP Negotiated Services Agreement for FY 2011 was presented. This agreement increases funding for Respite TOB by \$7,759 from \$6,764 to \$14,523 and decreases Respite NEG by \$1,951 from \$6,346 to \$4,395 and increases Respite NEG by \$956 from \$7,346 to \$8,302. This is an overall increase to Respite of \$6,764.

Brief discussion occurred and the following motion was made --

Moved: Mr. Labyak Second: Mr. Wing	To approve Signature Authorization for the Executive Director to sign the revised UPCAP Negotiated Services Agreement for FY 2011 as presented. Motion carried unanimously.
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SIGNATURE AUTHORIZATION REQUEST FOR -10 YEAR 2 GRANT AMENDMENT FOR FY 2011 - A Request for Action was presented for signature authorization for the Executive Director to sign the CSBG-10 year 2 grant amendment for FY 2011 which increases the CSBG budget by \$25,000, when it is received. Ms. Carlson stated we have received a memo from Stacie Gibson, Director of the Bureau of Community Action and Economic Opportunity, State of Michigan Department of Human Services, stating that they have initiated a funding increase in a Notice of Funds Available (NFA) amendment for our CSBG-10 year 2 grant (for FY 2011) contract. We should be receiving our approved NFA in the mail within two weeks.

Discussion occurred and the following motion was made --

Moved: Mr. Wing Second: Ms. Calhoun	To authorize the Executive Director to sign the CSBG-10 year 2 grant amendment for FY 2011 which increases the CSBG budget by \$25,000 when it is received. Motion carried unanimously.
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OTHER - Head Start requested bids for contracting out for transportation services. One bid was received and was opened at today's meeting:

Schilleman Bus Service - Eagle River, WI 3 year contract

Mr. Nykanen passed the bid around for Board members to review. Head Start Director Jacalyn Delich will review the contract and will provide her recommendation at the June 14, 2011 Finance Committee meeting. Board members asked if Ms. Delich would provide a comparison.

DIRECTORS' REPORTS - Directors' reports were received from the Executive Director, Head Start Director, Housing Program Director, Weatherization Director, Senior Program Director and Community Development Office.

Ms. Carlson reviewed the April CSFP report. Ms. Carlson noted that CSFP and TEFAP are two programs of concern to the Agency in the future. She stated TEFAP will become more dependent on our CSBG funding.

Ms. Carlson reviewed the MMAP/MIPPA I Partner Enrollment Report GY 2011 Region 11. MIPPA is an abbreviation for the Medicare Improvements for Patient's and Providers Act. MMAP counselors identify low-income beneficiaries that may qualify for various Medicare Savings Plans. GOCAA's year to date percentage of enrollments for GY 2011 was 130%. Each contracted agency receives \$100 per proof of new enrollment or if they help a client with an annual redetermination (Medicaid application). Ms. Carlson congratulated Deb McDonell for all the work she has put into this program.

Ms. Carlson reviewed the CSBG-T Report for period ending April 16, 2011. She stated 326 households were served. Total amount of refunds were \$192,627 and total amount of credits being \$187,013. She stated there may be another report as we are still doing tax credits. Ms. Carlson also reviewed the HYSR Report for April.

A copy of the May edition of Head Start's newsletter, *Head Start News* was enclosed in the Board packet, as well as their Institution Summary for March 2011 and monthly PROMIS report for May 2011. Head Start's ACF Program Performance Report for grant period 11/1/2010 through 4/30/2011 was reviewed. Ms. Delich stated that this report is sent to the Regional Office twice a year.

Ms. Delich stated that they currently have 87 applicants on file for 2012. She stated the concern is still in Ontonagon County. We currently have 9 applications in Ewen and 12 applications in Ontonagon, but there are 9 over-income.

Housing Director Jeff Betlewski reviewed his report. He stated that to date we have 2 Rehab. projects and 4 emergencies completed, with 5 projects pending. Mr. Betlewski stated that the additional \$100,000 that we received through the Home Buying Program will allow us to do 2 more houses, or possibly 3 by September. In Homeless Prevention and Rapid Re-Housing we are down to 15 clients through the end of August. Outcomes will be reported in the next few months.

Weatherization Director Glen Chlebowski reviewed his report. He stated that the Weatherization crew completed 20 units in April. He stated DOE ended on 3/31/11 and we have not received

word from the State yet on the new DOE program. Mr. Chlebowski stated that OSHA is getting involved heavy. He stated we will have to start doing training, such as ladder safety and using various equipment such as harnesses. Discussion occurred regarding contractors that we sub out to and whether we are responsible for their liability. We make sure that the contractor is properly licensed or they will not get the bid.

Senior Program Director Irene Sorelle stated she has received correspondence from two restaurants who are interested in the voucher program. One is Angelo's Pizza in Ironwood, who bid \$5.75 for noon lunch and evening lunch. The other is Char's Café in Bruce Crossing, MI. She is bidding \$5.00 for breakfast, \$6.00 for lunch and \$6.25 for dinner. Ms. Sorelle stated that there is only one restaurant at \$5.75 and that is Big Mama's in Watersmeet, but we receive a \$1.00 reimbursement per voucher. She stated we do not have any that charge \$6.00 or \$6.25. She stated she doesn't know how to recommend these unless she speaks to them to see whether they are willing to come down on their bid. Ms. Sorelle stated she will be having a council meeting coming up in June and she will ask our council whether they will consider raising the voucher reimbursement to \$5.00. It is currently \$3.75.

Discussion occurred and the following motion was made --

Moved: Mr., Wing Second: Ms. Wiita	To table action on the two restaurants interested in becoming voucher providers until Ms. Sorelle speaks to them to see whether they are willing to renegotiate their bids and present that information at our June meeting. Motion carried unanimously.
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Community Development Coordinator Velda Sclafani reviewed her report and provided an update of her activities from April and May 2011. She stated she has been attending meetings and continues to do a lot of networking. She stated she has met with several small businesses owners. There are also plans for a Job Fair in Gogebic County and she will be meeting next week to discuss dates.

Ms. Delich asked Ms. Sclafani if she could provide her with a snapshot of the Copperwood Project to be used for the Head Start Community Assessment.

PUBLIC COMMENT - *Reminder: Planned Senior Day in Ontonagon is Friday, June 10, 2011.*

Ms. Carlson stated that our Ontonagon Outreach worker has been getting a good response for door prizes.

NEXT MEETING DATE AND SITE - The next Governing Board Meeting will be held on Thursday, June 16, 2011 at 3:30 P.M. (CDT) at the CAA Office Building, Bessemer, MI.

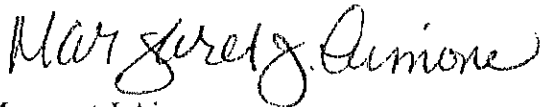
The following motion was made --

Moved: Mr. Labyak Second: Mr. Wing	To approve the next Governing Board Meeting to be held on Thursday, June 16, 2011 at 3:30 P.M. (CDT) at the CAA Office Building, Bessemer, MI as presented. Motion carried unanimously.
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ADJOURNMENT - There being no further business to come before the Board, the meeting was adjourned at 1:50 P.M. --

Moved: Mr. Wing Second: Mr. Kangas	To adjourn. Motion carried unanimously.
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Respectfully submitted,



Margaret J Aimone
Recording Secretary

Carl Nykanen
Chairman

CITY OF IRONWOOD

Statement of Revenues and Expenditures

For the MONTH ENDING 5/31/11

Year to date expenditures 92%

GENERAL FUND	PRIOR YTD TOTALS	CURRENT YTD TOTAL	CURRENT BUDGET	% OF BUDGET
REVENUES	\$ 2,355,893	\$ 2,330,669	\$ 2,601,554	90%
EXPENDITURES				
City Commission	\$ 25,487	\$ 26,462	\$ 29,600	89%
City Manager	\$ 82,862	\$ 90,619	\$ 107,622	84%
Elections	\$ 3,277	\$ 6,156	\$ 8,550	72%
Finance Dept	\$ 130,660	\$ 143,545	\$ 157,950	91%
City Treasurer	\$ 23,395	\$ 25,039	\$ 29,400	85%
City Assessor	\$ 41,794	\$ 48,138	\$ 52,416	92%
Computer Dept	\$ 30,476	\$ 29,516	\$ 24,235	122%
City Clerk	\$ 140,185	\$ 146,775	\$ 164,895	89%
Board of Review	\$ 1,585	\$ 1,783	\$ 2,306	77%
Memorial Bldg	\$ 127,406	\$ 133,504	\$ 134,922	99%
Fire Related Activities	\$ 20,081	\$ 16,943	\$ 20,425	83%
Public Safety	\$ 912,692	\$ 861,521	\$ 997,600	86%
Community Dev	\$ 95,033	\$ 122,951	\$ 222,600	55%
Code Enforcement	\$ 54,077	\$ 42,927	\$ 65,246	66%
Street Lighting	\$ 82,892	\$ 84,416	\$ 90,000	94%
Oth Sanitary Act	\$ 30,133	\$ 18,661	\$ 19,150	97%
Debt Retirement	\$ 44,050	\$ 45,871	\$ 47,000	98%
Velin Building	\$	\$ 3,880	\$	
Parks/Recreation	\$ 147,233	\$ 54,277	\$ 78,500	69%
Ins/Fringes	\$ 28,435	\$ 23,142	\$ 45,500	51%
Programs	\$ 7,445	\$ 8,214	\$ 7,500	110%
Labor Relations	\$ 11,957	\$ 3,850	\$ 10,000	39%
Approp to Oth Funds	\$ 175,581	\$ 260,316	\$ 286,137	91%
Total Expenditures	\$ 2,216,736	\$ 2,198,506	\$ 2,601,554	85%
PERIOD FUND BALANCE	\$ 139,157	\$ 132,163		
Previous Year Fund Balance	\$ 454,225	\$ 430,383		
Reserves	\$	\$ 30,000		
Reserve for Street Projects	\$	\$ 300,000		
TOTAL FUND BALANCE	\$ 593,382	\$ 892,547		

MAJOR STREETS	PRIOR YTD TOTALS	CURRENT YTD TOTAL	CURRENT BUDGET	% OF BUDGET
REVENUES	\$ 471,018	\$ 623,449	\$ 693,000	90%
EXPENDITURES				
Construction	\$ 10,958	\$ 217,100	\$ 145,000	150%
Traffic Signals	\$ 6,849	\$ 1,994	\$ 7,500	27%
Surface Maintenance	\$ 22,603	\$ 49,105	\$ 84,305	58%
Sweeping/Flushing	\$ 22,224	\$ 24,396	\$ 21,175	115%
Drainage/Backslopes	\$ -	\$ -	\$ 1,980	0%
Traffic Signs	\$ 4,468	\$ 1,520	\$ 6,026	25%
Winter Maintenance	\$ 103,360	\$ 108,737	\$ 123,897	88%
Snow Hauling	\$ 105,559	\$ 106,561	\$ 110,413	97%
Leave/Benefits	\$ 78,019	\$ 83,758	\$ 94,100	89%
Gen Overhead	\$ 97,812	\$ 55,265	\$ 88,650	62%
Debt Service	\$ 100,035			
Contrib to Gen Fund	\$ -	\$ 9,954	\$ 9,954	
Total Expenditures	\$ 551,887	\$ 658,390	\$ 693,000	95%
FUND BALANCE	\$ (80,869)	\$ (34,941)		

LOCAL STREETS	PRIOR YTD TOTALS	CURRENT YTD TOTAL	CURRENT BUDGET	% OF BUDGET
REVENUES	\$ 573,023	\$ 429,759	\$ 429,800	100%
EXPENDITURES				
Project	\$ -	\$ 89,985	\$ -	
Surface Maintenance	\$ 235,260	\$ 64,724	\$ 100,800	64%
Sweeping/Flushing	\$ 8,730	\$ 4,818	\$ 17,520	28%
Drainage/Backslopes	\$ -	\$ -	\$ 6,600	0%
Traffic Signs	\$ 10,618	\$ 10,892	\$ 11,780	92%
Winter Maintenance	\$ 125,789	\$ 134,275	\$ 114,000	118%
Snow Hauling	\$ 16,875	\$ 20,846	\$ 27,100	77%
Leave/Benefits	\$ 78,018	\$ 83,189	\$ 77,850	107%
Gen Overhead	\$ 97,732	\$ 47,162	\$ 74,150	64%
Total Expenditures	\$ 573,022	\$ 455,891	\$ 429,800	106%
FUND BALANCE	\$ -	\$ (26,132)		

EQUIPMENT FUND	PRIOR YTD TOTALS	CURRENT YTD TOTAL	CURRENT BUDGET	% OF BUDGET
REVENUES	\$ 487,247	\$ 548,398	\$ 605,000	91%
EXPENDITURES				
Admin/Overhead	\$ 185,380	\$ 229,448	\$ 249,800	92%
Direct Equip Expense	\$ 157,340	\$ 175,786	\$ 205,200	86%
Depreciation	\$ 126,406	\$ 128,196	\$ 150,000	85%
Total Expenditures	\$ 469,126	\$ 533,429	\$ 605,000	88%
PERIOD FUND BALANCE	\$ 18,121	\$ 14,968		

WATER FUND	PRIOR YTD TOTALS	CURRENT YTD TOTAL	CURRENT BUDGET	% OF BUDGET
REVENUES	\$ 1,647,540	\$ 1,631,262	\$ 2,587,500	63%
EXPENDITURES				
Garbage Collection	\$ 272,667	\$ 279,724	\$ 350,000	80%
Wells	\$ -	\$ -	\$ 50	0%
Pumping	\$ 208,665	\$ 264,444	\$ 489,800	54%
Transmission/Distrib	\$ 277,187	\$ 366,987	\$ 528,685	69%
Meter Sets/Repairs	\$ 68,809	\$ 52,415	\$ 72,750	72%
Customer Accounting	\$ 61,642	\$ 65,319	\$ 67,300	97%
Admin/Overhead	\$ 210,549	\$ 273,062	\$ 348,915	78%
Programs	\$ -	\$ -	\$ 600,000	0%
Depreciation	\$ 142,833	\$ 156,826	\$ 130,000	121%
Total Expenditures	\$ 1,242,352	\$ 1,458,776	\$ 2,587,500	56%
PERIOD FUND BALANCE	\$ 405,188	\$ 172,486		

SEWER FUND	PRIOR YTD TOTALS	CURRENT YTD TOTAL	CURRENT BUDGET	% OF BUDGET
REVENUES	\$ 1,335,113	\$ 1,422,147	\$ 1,570,050	91%
EXPENDITURES				
Meter Sets/Repairs	\$ 68,615	\$ 50,777	\$ 80,750	63%
Customer Accounting	\$ 59,725	\$ 60,770	\$ 63,700	95%
Admin/Overhead	\$ 129,580	\$ 123,214	\$ 146,700	84%
Collect/Trans	\$ 164,126	\$ 228,859	\$ 470,150	49%
OM & R Wastewater	\$ 438,194	\$ 448,114	\$ 500,000	90%
Capital Wastewater	\$ 232,123	\$ 253,119	\$ 255,000	99%
Programs	\$ -	\$ -	\$ 53,750	0%
Total Expenditures	\$ 1,092,363	\$ 1,164,853	\$ 1,570,050	74%
PERIOD FUND BALANCE	\$ 242,750	\$ 257,294		

LIBRARY FUND	PRIOR YTD TOTALS	CURRENT YTD TOTAL	CURRENT BUDGET	% OF BUDGET
REVENUES	\$ 125,873	\$ 124,920	\$ 151,857	82%
EXPENDITURES	\$ 202,326	\$ 180,309	\$ 151,857	119%
FUND BALANCE	\$ (76,453)	\$ (55,389)		

CIVIC CENTER	PRIOR YTD TOTALS	CURRENT YTD TOTAL	CURRENT BUDGET	% OF BUDGET
REVENUES	\$ 219,023	\$ 188,761	\$ 179,000	105%
EXPENDITURES	\$ 151,160	\$ 155,227	\$ 179,000	87%
FUND BALANCE	\$ 67,863	\$ 33,534		

CEMETERY	PRIOR YTD TOTALS	CURRENT YTD TOTAL	CURRENT BUDGET	% OF BUDGET
REVENUES	\$ 89,868	\$ 79,671	\$ 102,786	78%
EXPENDITURES	\$ 89,868	\$ 79,671	\$ 102,786	78%
FUND BALANCE	\$ -	\$ -		

	PRIOR YTD TOTALS	CURRENT YTD TOTAL	CURRENT BUDGET	% OF BUDGET
VOLUNTEER FIRE DEPT	\$ 8,740	\$ 8,613	\$ 10,500	82%
BUILDING INSPECTION	\$ 32,527	\$ 40,765	\$ 48,551	84%
DRUG ENFORCEMENT	\$ 2,209	\$ 1,588	\$ 3,000	53%
MEMORIAL BLDG DEBT	\$ 166,900	\$ 170,500	\$ 172,000	99%
ECONOMIC DEV	\$ 2,105	\$ 1,613	\$ 10,000	16%
DOWNTOWN DEV	\$ 8,163	\$ 10,226	\$ 12,200	84%

CITY OF IRONWOOD
Cash Balances Monthly Report
MAY 2011

FUND	BANK	ENDING BALANCE
General Fund	RiverValley	\$ 1,540,297.18
Library		\$ 46,655.28
Civic Center		\$ 133,691.17
Water Fund		\$ 332,056.43
Sewer Fund		\$ 901,490.65
Cemetery		\$ -
General Pension Fund		\$ 179,427.16
Police and Fire Pension Fund		\$ 347,941.70
Retiree Healthcare Fund		\$ 508,645.88
DIDA		\$ 8,467.64
<i>Subtotal General Account</i>		\$ 3,998,673.09
Water Bond Redemption	River Valley	\$ 35,429.05
Memorial Building	River Valley	\$ 29,003.92
Community Development	Wells	\$ 3,492.32
Tax Collections	River Valley	\$ 941.57
Economic Development	River Valley	\$ 113,678.95
Phase I Water Construction	River Valley	\$ 284.73
Sewer Construction	River Valley	\$ 966.59
Phase II Water Construction	River Valley	\$ 776.19
Sewer Construction	River Valley	\$ 236.17
RD Water Redemption	River Valley	\$ 49,148.88
RD Sewer Redemption	River Valley	\$ 21,118.61
RD Water Reserve	River Valley	\$ 11,576.45
RD Sewer Reserve	River Valley	\$ 10,638.84
TOTALS		\$ 4,275,965.36

CHECK REGISTER REPORT

Date: 06/21/2011

MAY AP CHECKS

Time: 10:54am

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City of Ironwood

BANK: RIVER VALLEY STATE BANK

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
121937	05/02/2011	Reconciled	0000304300	RIVER VALLEY STATE BANK	TRUCK #70 PAYMENT	1,695.88
121938	05/02/2011	Reconciled	9999999864	RANGE MASTER GARDENERS	POCKET PARK MAINT - MAY 2011	275.00
121939	05/02/2011	Reconciled	0000059350	ROSALENE ENGSTROM	SCHOOL ELECTION	100.00
121940	05/02/2011	Reconciled	0000068500	MARGARET HELEN FUDALEY	SCHOOL ELECTION	100.00
121941	05/02/2011	Reconciled	0001081000	LISA ANN HEWITT	SCHOOL ELECTION	100.00
121942	05/02/2011	Reconciled	0000141000	SHIRLEY E KANGAS	SCHOOL ELECTION	100.00
121943	05/02/2011	Reconciled	0000324100	GLORIA JANE SIIRILE	SCHOOL ELECTION	100.00
121944	05/02/2011	Reconciled	0000340400	EDNA HOY TATHAM	SCHOOL ELECTION	100.00
121945	05/03/2011	Reconciled	0000292900	R.E.D. RICHARDS CONST., INC.	METER READING - APRIL 2011	1,982.88
121946	05/03/2011	Reconciled	0000088000	GOGEBIC COUNTY TREASURER	DQ TAXES-SAWDUST BIN	1,573.40
121947	05/03/2011	Reconciled	9999991356	OLD WORLD MEATS	ELECTION	72.00
121948	05/04/2011	Reconciled	0000066005	SAMUEL FONTECCHIO	TRAVEL EXPS	45.00
121949	05/04/2011	Reconciled	0000277455	TIMOTHY PERTILE	TRAVEL EXPS	198.00
121950	05/04/2011	Reconciled	0000156500	STEVEN LEHTO	MOWER PARTS	71.75
121951	05/04/2011	Reconciled	0000287000	POSTMASTER	UB CYCLE E POSTAGE	111.36
121952	05/05/2011	Reconciled	0000133300	JB DISPOSAL INC	GARBAGE SERVICE APRIL 2011	27,823.50
121953	05/06/2011	Reconciled	0000268150	NORTHWOODS WILDLIFE CENTER	TURTLE PROGRAM - LIBRARY	115.00
121954	05/09/2011	Reconciled	9999991357	LINDA ELLEN	REFUND CREDIT ACH PAYMENT	48.24
121955	05/10/2011	Reconciled	0000287000	POSTMASTER	UB CYCLE A POSTAGE	177.58
121956	05/11/2011	Reconciled	0000085000	GOGEBIC CO REGISTER OF DEEDS	NORRIE & JESSIEVILLE EASEMENTS	340.00
121957	05/11/2011	Reconciled	0000002000	AMERIPRIDE LINEN & APPAREL SRV	MATS - LIBRARY	30.77
121958	05/11/2011	Reconciled	0000006100	AT & T LONG DISTANCE	LONG DISTANCE - CEMETERY	7.17
121959	05/11/2011	Reconciled	0000006400	AT&T	PHONE CHARGES - CIVIC CTR	57.49
121960	05/11/2011	Reconciled	0000270000	AUTO VALUE IRONWOOD	PARTS #20 - DPW	43.96
121962	05/11/2011	Reconciled	0000008100	BAKER & TAYLOR BOOKS INC	BOOKS LIBRARY	607.26
121963	05/11/2011	Printed	9999999887	MATTHEW BISHOP	REFUND CR BAL-AYEE-713-10	19.08
121964	05/11/2011	Reconciled	0000014005	BOOK WORLD, INC.	NEWSPAPERS - LIBRARY	49.00
121965	05/11/2011	Reconciled	0000014440	BREAKWATER RESTAURANT-IRWD	CITY CREW MEALS	495.90
121966	05/11/2011	Reconciled	0000014510	BRODART CO	SHELVING- LIBRARY	2,070.76
121967	05/11/2011	Reconciled	0000014520	BS&A SOFTWARE, INC.	ANNUAL SUPPORT - DQ PP	125.00
121968	05/11/2011	Reconciled	0000019300	CHARTER COMMUNICATIONS	INTERNET & PHONE SERVICES	193.64
121969	05/11/2011	Reconciled	0000036000	COLEMAN ENGINEERING CO	16" WATER MAIN - CDBG ICE	1,675.00
121970	05/11/2011	Reconciled	0000036950	THE COMPUTER DOCTORS	COMPUTER SERVICES	1,330.00
121972	05/11/2011	Reconciled	0000038500	COSSI LAW OFFICE	LEGAL SERVICES - APRIL	1,186.67
121973	05/11/2011	Reconciled	0000123001	THE DAILY GLOBE	ADVERTISING - LIBRARY	300.00
121977	05/11/2011	Reconciled	0000058700	EMPLOYEE BENEFITS AGENCY, INC	MONTHLY ADM FEE	365.00
121978	05/11/2011	Reconciled	0000061230	EVERGREEN COUNTRY SHOPPER	ADVERTISING- CIVIC CTR	19.80
121979	05/11/2011	Reconciled	0000061240	EVERGREEN COUNTRY SHOPPER, INC	ADVERTISING - CIVIC CTR	25.00
121980	05/11/2011	Reconciled	0000067000	FORSLUND BLDG SUPPLY INC	SUPPLIES - LIBRARY	4.47
121981	05/11/2011	Reconciled	0000069400	THE GALE GROUP	BOOKS LIBRARY	345.50
121982	05/11/2011	Reconciled	0000070000	GALL'S INC	UNIFORMS - PSD	1,038.56
121984	05/11/2011	Reconciled	0000080000	GIOVANONI TRUE VALUE HDWR	ICE MELT - LIBRARY	166.06
121985	05/11/2011	Reconciled	0000371000	HD SUPPLY WATERWORKS	IPEARL MTR WIRE	566.92
121986	05/11/2011	Reconciled	0000120000	IRON COUNTY MINER	500 LIBRARY SURVEY FORMS	115.00
121987	05/11/2011	Reconciled	0000130000	IRONWOOD WATER & SEWER UTIL	AURE-105-03	1,335.24
121988	05/11/2011	Reconciled	0000135050	JOINT MEMORIAL DAY COMMITTEE	ANNUAL APPROPRIATION	500.00
121989	05/11/2011	Reconciled	0000230000	KTKC AUTO PARTS, INC - NAPA	TIMING SET	47.37
121990	05/11/2011	Reconciled	0000153000	LAKES DISTRIBUTING INC	CUSTODIAL SUPPLIES-MEM BLDG	540.24
121991	05/11/2011	Reconciled	0000153005	LAKES GAS CO. #34	PROPANE - WATER DEPT	55.50
121992	05/11/2011	Reconciled	0000199200	MICHIGAN MUNICIPAL LEAGUE	MEMBERSHIP RENEWAL 11-12	4,378.00
121993	05/11/2011	Reconciled	0000205000	MICHIGAN RURAL WATER	MEMBERSHIP RENEWAL	500.00
121994	05/11/2011	Reconciled	0000208200	MICHIGAN TASER DISTRIBUTING	TASERS - PSD	2,534.09
121995	05/11/2011	Reconciled	0000210500	MICRO MARKETING ASSOCIATES	AUDIO VISUAL - LIBRARY	81.47
121996	05/11/2011	Reconciled	0000257000	NORTH AMERICAN, INC.	REPAIR SPRING - PSD BLDG DOOR	720.56
121997	05/11/2011	Reconciled	0000262000	NORTH COUNTRY SUN	ADVERTISING - CIVIC CTR	25.20
121999	05/11/2011	Reconciled	0000266000	NORTHERN STATES POWER CO	STREET LIGHTING	9,213.09
122000	05/11/2011	Reconciled	0000271090	O'REILLY AUTO PARTS	STARTER #20	42.74
122002	05/11/2011	Reconciled	0000278025	PETTY CASH	REPLENISH PETTY CASH-APRIL	147.77
122003	05/11/2011	Reconciled	0000286000	PLUNKETT'S INC	PEST CONTROL	602.00
122004	05/11/2011	Printed	0000268300	POWER PLAN OIB	CHORE GLOVES	18.00
122005	05/11/2011	Reconciled	0000292600	QUILL CORP	CUSTODIAL SUPPLIES - LIBRARY	126.56
122006	05/11/2011	Reconciled	0000304310	RIVER VALLEY STATE BANK	CREDIT CARD PAYMENT	176.25
122007	05/11/2011	Reconciled	0000307100	BRIAN ROEHM	MILEAGE - CIVIC CTR	27.54
122008	05/11/2011	Reconciled	0000310400	S & M PROPERTIES, LLP	COPIER RENTAL - PSD	171.72
122009	05/11/2011	Reconciled	0000339400	SUPERIORLAND ELECTRONICS, INC	ANNUAL PANIC ALARM FEES-MEM	180.00
122010	05/11/2011	Reconciled	0000339450	SUPERIORLAND LIBRARY	FLASH DRIVES & HEADPHONES-LIBR	90.70

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City of Ironwood

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BANK: RIVER VALLEY STATE BANK

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
122011	05/11/2011	Reconciled	0000342600	CHARLES THOMAS	PILHI	153.47
122012	05/11/2011	Reconciled	0000348000	TRI-STATE BUSINESS SYSTEMS INC	COPIER RENTAL	72.06
122013	05/11/2011	Reconciled	0000357050	USABLUEBOOK	BLUE WIRE WATER FLAGS	71.77
122014	05/11/2011	Reconciled	0000362700	VEOLIA ENVIRONMENTAL SERVICES	GARBAGE SERVICE-CIVIC CTR	76.76
122015	05/11/2011	Reconciled	0000382001	WHITE WATER ASSOCIATES, INC	WATER SAMPLE TESTING	180.00
122016	05/11/2011	Reconciled	0000389000	ZARNOTH BRUSH WORKS	BRUSHES & DIRT BOOTS	495.80
122017	05/12/2011	Reconciled	0000342500	TERVONEN, ROBERT	TRAVEL EXPS	175.00
122018	05/16/2011	Reconciled	0000089000	GOGEBIC-IRON WASTEWATER AUTH	WASTEWATER TREATMENT-MAY	63,200.30
122019	05/16/2011	Reconciled	0000030665	CITIZENS BANK	VACTOR PAYMENT	2,386.76
122020	05/17/2011	Reconciled	0000110825	HOLIDAY FLEET-CREDIT OFFICE	FUEL - PSD	2,442.01
122021	05/17/2011	Reconciled	0000287000	POSTMASTER	UB CYCLE B POSTAGE	134.42
122022	05/20/2011	Reconciled	0000287000	POSTMASTER	POSTAGE-DONATION REQUESTS-DIDA	132.00
122023	05/20/2011	Reconciled	0000060025	BLUE CROSS,BLUE SHIELD OF MI	HOSPITALIZATION JUNE 2011	75,776.69
122024	05/23/2011	Reconciled	0000287000	POSTMASTER	UB CYCLE C POSTAGE	177.58
122025	05/23/2011	Reconciled	0000000892	AIRGAS NORTH CENTRAL	TANK RENTALS-DPW	17.37
122026	05/23/2011	Reconciled	0000002000	AMERIPRIDE LINEN & APPAREL SRV	LINEN SERVICE-ACCT# 350416800	129.49
122027	05/23/2011	Reconciled	0000006400	AT&T	CEMETERY PHONE	25.36
122028	05/23/2011	Reconciled	0000270000	AUTO VALUE IRONWOOD	REMOTE CONTROL BACKHOE	7.72
122029	05/23/2011	Reconciled	0000011500	BELL EQUIPMENT CO	HYD MOTOR #84	642.21
122030	05/23/2011	Reconciled	0000016009	C & H DISTRIBUTORS, LLC	SHELVING WITH BINS-CIVIC CTR	651.97
122031	05/23/2011	Reconciled	0000016010	C. & M. OIL CO.	REPAIRS #79	79.90
122032	05/23/2011	Reconciled	0000019300	CHARTER COMMUNICATIONS	PHONE & INTERNET-MEM BLDG	405.15
122033	05/23/2011	Reconciled	0000036950	THE COMPUTER DOCTORS	COMPUTER SERVICES	992.00
122035	05/23/2011	Reconciled	0000123001	THE DAILY GLOBE	ADVERTISING - PSD	611.31
122036	05/23/2011	Reconciled	0000058000	EL-COM SERVICES INC	SERVICE AGREEMENT	417.50
122037	05/23/2011	Reconciled	0000059001	ENERGENECS	LIFT STN AIR RELIEF VALVES	1,072.00
122038	05/23/2011	Printed	0000062730	JOHN DEERE FINANCIAL	SEWER SUPPLIES	100.74
122039	05/23/2011	Printed	0000062730	JOHN DEERE FINANCIAL	MISC SUPPLIES - CIVIC CTR	4.98
122040	05/23/2011	Reconciled	0000068009	FRANCOTYP-POSTALIA, INC	POSTAGE METER RENTAL	402.00
122041	05/23/2011	Reconciled	0000077000	G.T.C. AUTO PARTS INC	TIRE GAUGE	8.46
122042	05/23/2011	Reconciled	0000070200	GALLS, AN ARAMARK COMPANY	UNIFORMS - PSD	342.51
122044	05/23/2011	Reconciled	0000080000	GIOVANONI TRUE VALUE HDWR	NAILS - PARKS	769.35
122045	05/23/2011	Printed	0000089001	GOGEBIC RANGE SOLID WASTE	CLEAN UP DAY	87.00
122046	05/23/2011	Reconciled	0000005500	HAWKINS, INC	CHLORINE & SUPPLIES-PUMP STN	1,256.38
122047	05/23/2011	Reconciled	0000371000	HD SUPPLY WATERWORKS	WASHERS - METERS	765.78
122048	05/23/2011	Printed	0000108400	HERITAGE FLAG & BANNER, INC	FLAGS	398.50
122049	05/23/2011	Printed	0000124120	IRONWOOD-HURLEY ROTARY CLUB	MEALS & MEETINGS-MANAGER	80.00
122050	05/23/2011	Reconciled	0000051300	JACK DOHENY SUPPLIES INC	MAINT PARTS	121.65
122051	05/23/2011	Reconciled	0000230000	KTKC AUTO PARTS, INC - NAPA	TUNE-UP	100.26
122052	05/23/2011	Reconciled	0000153000	LAKES DISTRIBUTING INC	CUSTODIAL SUPPLIES	352.43
122053	05/23/2011	Reconciled	0000208200	MICHIGAN TASER DISTRIBUTING	SIMULATION CARTRIDGES-PSD	167.26
122054	05/23/2011	Reconciled	0000219005	MILLER-BRADFORD & RISBERG, INC	GREASE #75	456.27
122055	05/23/2011	Printed	0000229300	MUNIMETRIX SYSTEMS CORP	SOFTWARE SUPPORT	499.00
122056	05/23/2011	Reconciled	0000244000	NEENAH FOUNDRY COMPANY	ADJUSTING RINGS-SEWER	1,304.08
122058	05/23/2011	Reconciled	0000229001	NORTH AMERICAN BENEFITS CO	LIFE INSURANCE	253.40
122059	05/23/2011	Reconciled	0000263000	NORTHERN ENGINE & SUPPLY, INC	AIR DRYER # 72 & 76	384.82
122062	05/23/2011	Reconciled	0000266000	NORTHERN STATES POWER CO	N11452 PUMP STN RD	11,392.97
122063	05/23/2011	Reconciled	0000271090	O'REILLY AUTO PARTS	MAINT PART #20	76.86
122064	05/23/2011	Reconciled	0000274000	PARTS ASSOCIATES INC	SUPPLIES - DPW	93.39
122065	05/23/2011	Printed	0000268300	POWER PLAN OIB	SUPPLIES # 87	756.97
122066	05/23/2011	Reconciled	0000288000	PRINTING SYSTEMS, INC	A/P CHECKS	716.27
122067	05/23/2011	Reconciled	0000296000	RANGE CORP	MISS DIG SERVICES	56.00
122069	05/23/2011	Printed	0000302000	THE RELIABLE CORPORATION	OFFICE SUPPLIES	447.39
122071	05/23/2011	Reconciled	0000304310	RIVER VALLEY STATE BANK	CREDIT CARD PAYMENT	608.13
122072	05/23/2011	Reconciled	0000310000	ROVELSKY & CO	SHIPMENT OF PACKAGE-PUMP STN	9.36
122073	05/23/2011	Reconciled	9999991355	AMY SORDAHL	REFUND SEC DEP- BIRE-137-04	204.88
122074	05/23/2011	Reconciled	0000339400	SUPERIORLAND ELECTRONICS, INC	BATTERIES-MEM BLDG ALARMS	60.00
122075	05/23/2011	Reconciled	0000001330	VERIZON WIRELESS	CELL PHONE CHARGES	68.87
122076	05/23/2011	Reconciled	0000382001	WHITE WATER ASSOCIATES, INC	WATER SAMPLE TESTING	210.00
122077	05/23/2011	Printed	0000388000	WUPM RADIO STATION	ADVERTISING - CIVIC CTR	151.20
122078	05/23/2011	Printed	0000389000	ZARNOTH BRUSH WORKS	GUTTER BROOMS - SWEEPER	495.80
122079	05/23/2011	Reconciled	9999991358	ELK AND HOUND	IIDC BREAKFAST	340.00
122080	05/26/2011	Reconciled	0000108008	HARMA'S LAWN & PROPERTY SERV,	CEMETERY LAWN CARE	4,350.00
122081	05/26/2011	Printed	0000381600	WELLS FARGO EQUIPMENT FINANCE	CASE LOADER	2,487.37
122082	05/26/2011	Printed	0000089200	GOGEBIC RANGE WATER AUTH.	16" WATER MAIN	2,100.70
122083	05/26/2011	Printed	0000376020	WENTWORTH GARDENS	DIDA 40 HANGING FLOWER BASKETS	1,303.00

CHECK REGISTER REPORT

Date: 06/21/2011

MAY AP CHECKS

Time: 10:54am

Page: 3

City of Ironwood

BANK: RIVER VALLEY STATE BANK

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
122084	05/26/2011	Printed	0000353003	UNIQUE MANAGEMENT SERVICES INC	PLACEMENTS - LIBRRARY	35.80
122085	05/27/2011	Printed	0000287000	POSTMASTER	UB CYCLE D POSTAGE	181.48
122086	05/31/2011	Printed	9999991341	O'DEA, NORDEEN AND BURINK, PC	LEGAL SERVICE-OBERSTAR	210.00
122087	05/31/2011	Printed	0000292900	R.E.D. RICHARDS CONST., INC.	WATER METER READING-MAY 2011	1,897.20
122088	05/31/2011	Printed	0000307100	BRIAN ROEHM	CIVIC CTR MILEAGE - MAY 2011	38.76
122089	05/31/2011	Printed	0000108025	DENNIS HEWITT	MILEAGE - MAY 2011	106.59
					Total Checks: 138	Bank Total: 254,262.10
					Total Checks: 138	Grand Total: 254,262.10

AN ORDINANCE PROVIDING FOR THE AMENDMENT TO THE “CODE OF ORDINANCES”, CITY OF IRONWOOD, MICHIGAN, CHAPTER 34, BY ADDING ARTICLE XVI: NONCONFORMING USES, LOTS & STRUCTURES

Sec. 34-522. Intent

Upon the adoption of this Ordinance or future amendments, there may exist lots and structures, and uses of land which were lawful prior to the adoption of the Zoning Ordinance, or amendment to the Ordinance, but which are not in conformance with the current provisions of this Ordinance, or any amendments to this ordinance. State law requires that local zoning ordinances provide specific protections to “grandfather-in” existing uses of land that don’t conform to the current ordinance. It is the intent of this Ordinance to permit these nonconforming lots, structures and uses to continue until they are removed, but not to encourage their survival.

Because nonconforming lots, structures and uses, so long as they exist, prevent the full achievement of the goals and objectives of the City of Ironwood Comprehensive Plan, the intent and spirit of this Ordinance is to reduce rather than increase any nonconformance.

Sec. 34-523. Nonconforming Uses of Land

Where, at the effective date of adoption or amendment of this Ordinance, lawful use of land exists that is made unlawful under the terms of this Ordinance as enacted or amended, such use may be continued, so long as it remains otherwise lawful, subject to the following provisions:

1. Special land uses and use variances permitted by this ordinance shall not be deemed nonconforming uses.
2. Changes of tenancy, ownership or management of any existing nonconforming uses of land may be made, provided that there is no change in the nature or character of the nonconforming use.
3. With the planning commission’s approval, one nonconforming use may be replaced by another use that is more compatible with permitted uses in the zoning district, provided that the proposed use:
 - a. Does not have a detrimental effect, or has a less detrimental effect than the current nonconforming use, on the use and enjoyment of adjacent uses or lots.
 - b. Complies with all parking, sign, or other applicable regulations applicable to accessory uses for the area affected by the proposed use.

c. Complies with any reasonable conditions imposed by the Planning Commission that are necessary to ensure that the proposed use will not prove detrimental to adjacent properties, the neighborhood, or the community, or to enable it to be less detrimental than the current nonconforming use.

4. No such nonconforming use shall be moved in whole or in part to any other portion of the lot or parcel occupied by such use at the effective date of adoption or amendment of this Ordinance.

5. A nonconforming use of land, which has ceased for a period exceeding twelve (12) months or has been changed to a conforming use, may not again be devoted to a nonconforming use. A nonconforming use shall be determined to be abandoned if one (1) or more of the following conditions exists, and which shall be deemed to constitute an intent on the part of the property owner to abandon the nonconforming use;

a. Utilities, such as water, gas, and electricity to the property, have been discontinued.

b. The property, buildings and grounds have fallen into disrepair.

c. Signs or other indications of the existence of the nonconforming use have been removed.

d. Removal of equipment or fixtures which are necessary for the operation of the nonconforming use.

e. Former commercial activities, in the case of a business use, have ceased.

f. Other actions, which in the opinion of the Planning Commission constitute an act or omission on the part of the property owner or lessee constituting an intent to abandon the nonconforming use.

Sec. 34-524. Nonconforming Lots

When an existing nonconforming lot does not adjoin any other lot or lots under common ownership or if the nonconforming lot fails to meet the requirements for minimum lot area, minimum width, or both, of the zoning district in which it is located, such lot may be used for the permitted uses of the zoning district under the following conditions:

1. It must meet the definition of a properly recorded plat or lot.

2. In any zoning district, where two or more adjoining nonconforming lots are under common ownership, these lots shall be combined and considered as one lot for the purposes of this ordinance.

3. The nonconforming lot must still meet setback requirements of its zoning district and is subject to certain limitations provided by other provisions of this Ordinance.

Sec. 34-525. Nonconforming Structures

Where a lawful structure exists at the effective date of adoption or amendment of this Ordinance that could not be built under the terms of this Ordinance by reason of restrictions on area lot coverage, height, yards, parking or other characteristics of the structure or its location on the lot, such structure may be continued so long as it remains otherwise lawful, subject to the following provisions:

1. No nonconforming building or structure shall be moved in whole or part to any other location unless such building or structure and the off-street parking spaces, yard and other open spaces provided, are made to conform to all the regulations of the district in which such building or structure is to be located.
2. Changes of tenancy, ownership or management of any existing nonconforming structures may be made, provided that there is no change in the nature or character of the nonconforming structure.
3. Repair and maintenance work may be performed as required to keep a nonconforming building or structure in a sound condition.
4. In the event any nonconforming building or structure is damaged by fire, wind, civil disobedience, or an Act Of God or the public enemy, it may be rebuilt or restored, provided the cost of such structural alteration or structural repairs shall not exceed fifty (50) percent of its assessed value. A permit for rebuilding or restoring the nonconforming building must be secured within six (6) months of the catastrophic event. The buildings or structures shall be built in conformance with the requirements of the zoning district in which they are located.
5. Once any nonconforming structure is removed from the property, its nonconforming status has expired and it may not be replaced on the property.
6. With the planning commission's approval, one nonconforming structure may be modified to result in another structure that is more compatible with permitted uses in the zoning district, provided that the proposed structure:
 - a. Does not have a detrimental effect on the use and enjoyment of adjacent uses or lots, or has a less detrimental effect than the current nonconforming structure.
 - b. Complies with all parking, sign, or other applicable regulations applicable to accessory uses for the area affected by the proposed structure.
 - c. Complies with any reasonable conditions imposed by the Planning Commission that are necessary to ensure that the proposed structure will not prove detrimental to adjacent properties, the neighborhood, or the community.

d. It is no more than twenty five percent (25%) larger than the current building foot print provided that all lot requirements are met.

Sec. 34-526. Power of Condemnation

The City may acquire by purchase, by condemnation or otherwise, private property or an interest in private property for the removal of nonconforming uses and structures, except that the property shall not be used for public housing. The City Commission may provide that the cost and expense of acquiring private property be paid from general funds, or the cost and expense, or a portion thereof, be assessed as a Special Assessment District. The elimination of nonconforming uses and structures in a zoned district is declared to be for a public purpose and for a public use.

The City Commission may institute and prosecute proceedings for the condemnation of nonconforming uses and structures under the power of eminent domain in accordance with the provisions of the City Charter relative to condemnation or in accordance with Act No. 87 of the Public Acts of 1980.

Sec. 34-527. Reserved

DRAFT as of March 2, 2011; revised per Planning Commission input at their December 3, 2010, January 5, 2011 and February 2, 2011 regular meetings.

CITY OF IRONWOOD

"Live Where You Play"

213 S. Marquette Street
Ironwood, Michigan 49938



Telephone: (906) 932-5050
Fax: (906) 932-5745
www.cityofironwood.org

June 21, 2011

Bob Burchell, Mayor
City Commissioners
Ironwood, MI 49938

Dear Commissioners:

Tonight we are amending our current year budget. I have updated the resolution amending the general appropriations act and presented a one-page chart showing the adjustments.

Also, at this time we would like to recommend *if fund balances allow* the following reserves:

General Fund:	Demolition	\$2,500
	Public Safety Roof	\$25,000
	Memorial Bldg Maint	\$10,000 + \$20,000 (from last year)
	Parks	\$5,000
	Street Project Reserve	\$300,000 (from last year)

Once again, these reserves could only be held if there are sufficient funds over our mandated \$430,000 restricted fund balance in the General Fund at year end.

If you have any questions, with regard to this action, please don't hesitate to call.

Sincerely,

Julie Frederickson, CPFA, MICPT
Finance Director/Treasurer

CITY OF IRONWOOD BUDGET AMENDMENTS 2010-2011

FUND	REVENUE	EXPENSE	DESCRIPTION
GENERAL FUND	<u>\$ 10,000</u>		SECURITY GRANT
		\$ 6,000	COMPUTER DEPT
		\$ 20,000	SECURITY SYSTEM
		\$ (20,000)	CODE ENFORCEMENT
		\$ 2,896	COMPOST PILE, ETC
		\$ (20,000)	CONTINGENCY
		\$ 21,104	CONTRIBUTION TO LOCAL STREETS
		<u>\$ 10,000</u>	
MAJOR STREETS	<u>\$ 43,500</u>		FUND BALANCE
		\$ 68,000	LAKE STREET PROJECT
		\$ (27,000)	SURFACE MAINT
		\$ 7,000	SWEEPING
		\$ (3,000)	TRAFFIC SIGNS
		\$ (3,500)	SNOW HAUL
		\$ 30,000	RETIREMENT
		\$ (28,000)	GENERAL ADMINISTRATION
		<u>\$ 43,500</u>	
	LOCAL STREETS	\$ 108,896	
<u>\$ 21,104</u>			CONTRIBUTION FROM GENERAL FUND
<u>\$ 130,000</u>			
		\$ 90,000	LOCAL STREET PROJECT
		\$ (5,000)	SWEEPING
		\$ 23,000	WINTER MAINTENANCE
		\$ 43,000	RETIREMENT
		\$ (21,000)	GENERAL ADMINISTRATION
		<u>\$ 130,000</u>	
	LIBRARY	<u>\$ 38,143</u>	
		\$ 10,000	GRANTS
		\$ 17,000	BOOKS, AUDIO VISUAL
		\$ 11,143	SUPPLIES, MAINTENANCE, ADVERTISING
		<u>\$ 38,143</u>	
FAÇADE GRANT	\$ (400,000)		GRANT WAS NOT OPERATIONAL THIS YEAR
RENTAL REHAB	\$ 100,000		FINISHED UP LAST YEAR'S GRANT
NSP GRANT	\$ 150,000		FINISHED UP LAST YEAR'S GRANT
WATER	\$ (700,000)		ICE GRANT PROJECT

RESOLUTION 11-060

CITY COMMISSION RESOLUTION AMENDING THE
GENERAL APPROPRIATION ACT FOR FISCAL 2010-2011

WHEREAS, at the June 14, 2010 regular meeting, the City Commission did review and approve a General Appropriation Act for this Fiscal Year, 2010-11, and

WHEREAS, Section 17 of Michigan Public Act 621 of 1978 requires that a deviation from said appropriations act be approved by the local legislative body or by the City Manager within limits authorized in said act, and

WHEREAS, said appropriations act must now be amended because the actual revenues received and actual expenditures made deviate from the original act,

NOW THEREFORE BE IT RESOLVED, that the original General Appropriations Act is hereby amended and hereby appropriates City Revenues to be received and expended in the amounts and for the purposes as set forth below, and

BE IT FURTHER RESOLVED, that the City Manager, serving as the Chief Administrative Officer of the City, is hereby authorized and permitted, pursuant to Section 19 (2) of Act 621, to execute required, and

BE IT FURTHER RESOLVED, that pursuant to Act 691 all excess revenues for each fund, and above those required to meet the City's expenditures, be separately appropriated to the applicable Fund Balance.

Description	Original Appropriation	Amended Appropriation
Property Taxes & Fees	\$1,585,000	\$1,585,000
Intergovernment Revenues	606,000	606,000
Investment Earnings	15,000	15,000
Rentals, Fees & Services	395,554	405,554
Total General Fund Revenues	\$2,601,554	\$2,611,554
Major Street Fund	\$ 693,000	\$ 736,500
Local Street Fund	429,800	559,800
Volunteer Fire Dept.	10,500	10,500
Building Inspection	48,551	48,551
Library Fund	151,857	190,000
CDBG Housing Grant	272,200	272,200
FAÇADE GRANT	400,000	0

Rental Rehabilitation	0	100,000
NSP Grant	0	150,000
Capital Improvement	172,000	172,000
Cemetery Fund	102,786	102,786
Economic Development	10,000	10,000
Civic Center Fund	179,000	179,000
DPW Equip Fund	605,000	605,000
Water Utility Fund	2,587,500	1,887,500
Sewer Utility Fund	1,570,050	1,570,050
Downtown Development	12,200	12,200
Drug Fund	3,000	3,000

*Total Revenue All Funds	\$ 9,848,998	\$ 9,220,641
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Expenditures

Description	Original Appropriation	Amended Appropriation
City Commission	\$ 29,600	29,600
City Manager	107,622	107,622
Elections	8,550	8,550
Finance Department	157,950	157,950
Treasurer	29,400	29,400
Assessor	52,416	52,416
Computer Info Systems	24,235	30,235
Clerk	164,895	164,895
Board of Review	2,306	2,306
Memorial Building	134,922	154,922
Other Fire Related Activities	20,425	20,425
Public Safety	997,600	997,600
Community Development	222,600	222,600
Code Enforcement	65,246	45,246
Street Lighting	90,000	90,000
Other Sanitary Activities	19,150	22,046
Debt Service	47,000	47,000
Parks, Recreation	78,500	78,500
Insurance, Bonds	45,500	25,500
Labor Relations	10,000	10,000
Contracted Services	7,500	7,500
Appropriations to Other Funds	286,137	307,241

*Total General Fund Expenditures	\$2,601,554	\$2,611,554
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Major Street Fund	\$ 693,000	\$ 736,500
Local Street Fund	429,800	559,800
Volunteer Fire Department	10,500	10,500
Building Inspection	48,551	48,551
Library Fund	151,857	190,000

CDBG Housing Grant	272,200	272,200
Façade Grant	400,000	0
Rental Rehabilitation Grant	0	100,000
NSP Grant	0	150,000
Capital Improvement	172,000	172,000
Cemetery Fund	102,786	102,786
Economic Development	10,000	10,000
Civic Center Fund	179,000	179,000
DPW Equipment Fund	605,000	605,000
Water Utility Fund	2,587,500	1,887,500
Sewer Utility Fund	1,570,050	1,570,050
Downtown Development	12,200	12,200
Drug Fund	3,000	3,000
*Total All Fund Expenditures	<u>\$ 9,848,998</u>	<u>\$ 9,220,641</u>

AYES:

NAYES:

ABSENT:

Resolution Declared Adopted

I, Karen M. Gullan, do hereby certify that I am the duly appointed and qualified Clerk of the City of Ironwood, and do further certify that the above and foregoing Resolution is a true and correct copy of the Resolution passed by the City of Ironwood City Commission, at its Regular Meeting.

KAREN M. GULLAN, CITY CLERK

RESOLUTION #011-061
The City of Ironwood
Gogebic County, Michigan

**Resolution to make Final Payment to Oberstar Construction Company for Construction of
the City of Ironwood Aurora Utility Project**

A RESOLUTION OF THE CITY OF IRONWOOD TO APPROVE FINAL PAYMENT OF THEIR AURORA UTILITY PROJECT TO OBERSTAR CONSTRUCTION COMPANY OF MARQUETTE, MICHIGAN

WHEREAS, the final Application for Payment (no. 5) from Oberstar Construction is \$216,234.89; and

WHEREAS, the total amount invoiced to date for construction is \$1,207,415.85; and

WHEREAS, the total amount paid to date for construction is \$991,180.96; and

WHEREAS, The date of Final Completion for the project is November 26, 2010; and

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY COMMISSION OF THE CITY OF IRONWOOD, GOGEBIC COUNTY, STATE OF MICHIGAN

- A. Authorizes final payment to Oberstar Construction of Marquette, Michigan in the amount of \$216,234.89 establishing a total contract cost of \$1,207,415.85 for construction of the “City of Ironwood – Aurora Utility Project”.
- B. This Payment is in accordance with “Agreement Regarding Aurora Utility Project 2010” whereby the contract was mutually terminated by both parties. This agreement was incorporated into the contract under Change Order No. 3.
- C. Concurs with November 26, 2010 as being the date of Final Completion.

ADOPTED THIS 27th DAY OF JUNE, 2011

CITY OF IRONWOOD:

Robert Burchell, Mayor

I, Karen M. Gullan, City Clerk of the City of Ironwood certify that the City Commission of the City of Ironwood adopted the foregoing resolution in public session held on Monday, June 27, 2011.

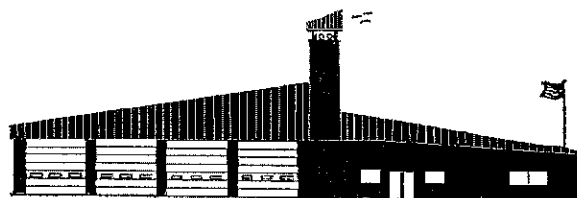
Dated: _____

Karen M. Gullan, City Clerk



The City of
IRONWOOD
Department of Public Safety

123 West McLeod Avenue Ironwood, Michigan 49938
PHONE: 906-932-1234



Date: 6/21/2011

MEMO

TO: Ironwood City Commission

FROM: Andrew DiGiorgio, Director
Ironwood Public Safety Department

RE: Department Squad Car

The Ironwood Public Safety Department is requesting to seek bids for a new squad car for the 2011-12 fiscal year, in a not-to-exceed amount of \$24,000. The department has obtained a USDA grant for \$9000.

The new vehicle will replace an existing squad car.

**CITY OF IRONWOOD
RESOLUTION #011-062**

Commissioner _____ offered the following resolution and moved for its adoption.

BE IT RESOLVED THAT the City of Ironwood enter into the Amended Contract with the MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) for the construction of a new salt storage building; and

WHEREAS, the Contract provides for the construction of a concrete bulk chemical storage facility with a capacity of approximately 350 tons for the storage of bulk chemicals to be used on state trunkline highways and municipal streets; and

WHEREAS, the parties desire to extend the term of the CONTRACT to provide sufficient time for the City of Ironwood to perform the construction of the bulk chemical storage facility; and

WHEREAS, the CONTRACT be and that the same is extended by eighteen (18) months and to be completed by December 31, 2012; and

THEREFORE, BE IT RESOLVED, that the City Commission hereby accepts the amended contract and authorize Mayor Robert Burchell and City Clerk Karen Gullan to sign said Contract as mentioned above.

Supported by Commissioner _____.

ADOPTED: Yeas:

Nays:

Absent:

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting of the governing body of this municipality, on the 27th day of June, 2011.

Karen M. Gullan, City Clerk

CITY OF IRONWOOD

"Live Where You Play"


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Ironwood, Michigan 49938



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Fax: (906) 932-5745
www.cityofironwood.org

June 21, 2011

To: Ironwood City Commission
Scott Erickson, City Manager

From: Bob Tervonen, City Utilities Manager 

Re: Request to Bid Manhole Relining

I am requesting the Ironwood City Commission the approval to bid relining 25 defective manholes in the City of Ironwood. Completion of this project will eliminate problems with infiltration and inflow as well as enhance the integrity of the road surface around the manhole area.

This project is budgeted as a normal maintenance item in the sanitary sewer budget.

June 15, 2011

Ironwood City Commission

Memorial Building

213 S. Marquette Street

Ironwood, MI 49938

RE: FESTIVAL IRONWOOD-2011

Dear Mayor Burchell and Commissioners:

The annual Festival Ironwood celebration is set for this year from July 13-16, 2011.

In the past years, the City of Ironwood, and its' employees have been extremely helpful and very cooperative in assisting us in every way possible to make this event a huge success. We are again asking for your support.

The Festival Ironwood has grown over the last eighteen years with many City groups and individuals working together to make it happen. Everyone again is being asked to assist where they can. With countless hours of volunteering by many of our Committee members, we feel this event will be another success that everyone can be proud of.

We are requesting that you allow for one \$100 Vendor License to cover all of the miscellaneous vendors that will be present. Also, we ask you to give a \$100 donation to Festival Ironwood 2011, to offset the cost of the permit. This is the same request that we have made over the years.

Thank you again for all of your assistance and for your consideration in this matter.

Sincerely,



William R. Corcoran

Co-Chair, FESTIVAL IRONWOOD



Keith A. Johnson

Co-Chair, FESTIVAL IRONWOOD

JOKI, MAKELA, POLLACK & AHONEN, P.L.L.C.

CERTIFIED PUBLIC ACCOUNTANTS
301 N. SUFFOLK STREET
IRONWOOD, MICHIGAN 49938-2027

T. J. MAKELA, C.P.A.
W. J. JOKI, C.P.A.
A. R. POLLACK, C.P.A., C.S.E.P.
K. T. AHONEN, C.P.A.
MEMBERS

TELEPHONE
906-932-4430
FAX
906-932-0677
EMAIL
jmpa@ironwoodcpa.com

June 9, 2011

Mr. Scott Erickson, City Manager
City of Ironwood
213 S. Marquette Street
Ironwood, Michigan 49938

Dear Mr. Erickson:

We are pleased to confirm our understanding of the services we are to provide City of Ironwood for the years ending June 30, 2011, 2012 and 2013. We will audit the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information, which collectively comprise the entity's basic financial statements, of City of Ironwood as of and for the years ending June 30, 2011, 2012 and 2013. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of Ironwood's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Ironwood's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Budgetary Comparison Schedule

We have also been engaged to report on supplementary information other than RSI that accompanies City of Ironwood's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole.

1. Other Financial Information
2. Schedule of Expenditures of Federal Awards
3. Statements of Application of Block Grants

Mr. Scott Erickson
June 9, 2011
Page 2

Audit Objectives

The objective of our audit is the expression of an opinion as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the basic financial statements taken as a whole. The objective also includes reporting on—

- Internal control related to the financial statements and compliance with the provisions of applicable laws, regulations, contracts, agreements and grants, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

The reports on internal control and compliance will each include a statement that the report is intended for the information and use of management, specific legislative or regulatory bodies, federal awarding agencies, and if applicable, pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Our audit will be conducted in accordance with U.S. generally accepted auditing standards; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of OMB Circular A-133, and will include tests of accounting records, a determination of major programs in accordance with Circular A-133, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. If our opinions on the financial statements or the Single Audit compliance opinions are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. Management is also responsible for identifying government award programs and understanding and complying with the compliance requirements, and for preparation of the schedule of expenditures of federal awards in accordance with the requirements of OMB Circular A-133. As part of the audit, we will assist with preparation of your financial statements, schedule of expenditures of federal awards, and related notes. You are responsible for making all management decisions and performing all management functions relating to the financial statements, schedule of expenditures of federal awards, and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepted responsibility for them.

Mr. Scott Erickson
June 9, 2011
Page 3

Management is responsible for establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met and that there is reasonable assurance that government programs are administered in compliance requirements. You are also responsible for the selection and application of accounting principles; for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Ironwood and the respective changes in financial position and, where applicable, cash flows in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for ensuring that management and financial information is reliable and properly recorded. Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and that the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud, or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations and for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report. Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review on September 1 of each year. You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings,

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conclusions and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that comes to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by OMB Circular A-133, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements, applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133.

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An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under professional standards, *Government Auditing Standards* and OMB Circular A-133.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Ironwood's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

OMB Circular A-133 requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of the applicable procedures described in the *OMB Circular A-133 Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of City of Ironwood's major programs. The purpose of those procedures will be to express an opinion on City of Ironwood's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133.

Engagement Administration, Fees and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable or other confirmations we request and will locate any invoices selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports and a corrective action plan) along with the Data Collection Form to the designated federal clearinghouse. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditor's reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

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The audit documentation for this engagement is the property of Joki, Makela, Pollack & Ahonen, P.L.L.C. and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to a cognizant or oversight agency for audit or its designee, a federal agency providing direct or indirect funding by United States Department of Agriculture, or the U.S. General Accounting Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Joki, Makela, Pollack & Ahonen, P.L.L.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report date release or any additional period requested by the cognizant agency, oversight agency for audit, or pass-through entity. If we are aware that a federal awarding agency, pass-through entity or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

You may request that we perform additional services not contemplated by this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We expect to begin our audit on approximately September 1 of each year, and to issue our reports no later than November 15 of each year. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed the following:

For the year ending:	
June 30, 2011	\$25,000
June 30, 2012	25,600
June 30, 2013	26,200

Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered on the following schedule and are payable on presentation:

September 30	\$ 6,250
October 15	6,250
November 15	Remaining balance

In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered.

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during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2009 peer review report accompanies this letter.

We appreciate the opportunity to be of service to City of Ironwood and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign this letter where indicated and return it to us. The enclosed "copy" is for your files.

Very truly yours,

Joki, Makela, Pollack & Ahonen, PLLC

Certified Public Accountants

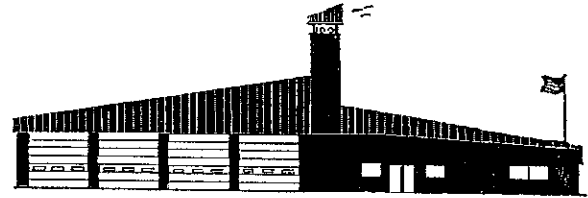
RESPONSE:

This letter correctly sets forth the understanding of City of Ironwood.

By: _____

Date: _____

Title: _____



Andrew DiGiorgio
Director of Public Safety

Date: 6/21/2011

To: Ironwood City Commission

From: Director Andrew J. DiGiorgio, Ironwood Public Safety Department

RE: Surplus Equipment

The following equipment is deemed surplus property and would like to be sold AS IS.

Furniture

- 7- used chairs—minimum bid \$1 for lot of 7
- 1-large wood composite desk—minimum bid \$5
- 1-large metal desk—minimum bid \$5
- 3-medium sized metal desk—minimum bid \$5 per/desk
- 1-Antique wood desk—minimum bid \$100
- 1-small metal lateral file cabinet—minimum bid \$1
- 1-small metal file cabinet with drawers—minimum bid \$1
- 1-antique wood book shelf—minimum bid \$75

Vehicle

2001 Ford Taurus 4 door, Mileage 139005---minimum bid \$500 (drug fund)